

LETTER OF RECOMMENDATION
Academic Year 2012

Note to applicant: *Application for admission requires recommendations from two persons well acquainted with your intellectual ability and personality. Fill your name in and give this form to them.*

Name of applicant: _____
Family name *first name* *Middle name(s)*

To recommender: *Please complete this form, seal in an envelope, sign across the seal and return it to the applicant for enclosure with the application form. In addition, please write your comments on the applicant on a separate sheet of paper and attach it to this form. If you do not know the applicant well enough to complete this form, please feel free to say so; such frankness will not prejudice the applicant's chance of admission.*

Name of person completing this form: _____

Position/Title: _____

Organization: _____

Address: _____

Telephone Number: _____

Facsimile Number: _____

E-Mail Address: _____

How long have you known the applicant? _____ years _____ months

Under what circumstances have you known the applicant?

How often have you observed him/her?

() Daily () Weekly () Monthly () Rarely

In comparison with other students in the same field whom you have known, how would you rate the applicant's overall scholastic ability?

- Truly Exceptional – One of the best you have known. _____ ()
- Outstanding – Highest 5% _____ ()
- Excellent – Next highest 5% _____ ()
- Good – Strong ability, but not in top 10% _____ ()
- Average – Upper 50% _____ ()
- Bellow average – Lower 50%, but recommended. _____ ()
- Not recommended. _____ ()

Some gifted individuals may get mediocre scholastic records. In your opinions, is the applicant's scholastic record, as you know it, an accurate index of his/her scholastic ability?

() Yes. () No. () Don't know.

If your answer is "No", please explain briefly.

	Poor	Average	Good	Outstanding
Describe the applicant's competence in his/her area of study.	()	()	()	()
Evaluate the applicant's skill in maintaining personal relationships with others.	()	()	()	()

General recommendation: How would you evaluate the applicant as a candidate to be admitted to the University of Tokyo?

	Poor	Average	Good	Outstanding
For Master's program	()	()	()	()
For Doctoral program	()	()	()	()

Please use a separate sheet for your comments on the applicant.

Signature: _____ Date: _____